CAMPUS SECURITY AUDIT CHECK LIST

Name of the Institution: **ANNAMALAI POLYTECHNIC COLLEGE – CHETTINAD**

S. No.	CAMPUS SECURITY DETAILS	YES/NO	REMARKS
1.	Is the entire campus enclosed with a Compound wall?	YES	
2.	Is the perimeter of the college secured with fencing?	YES	
3	Are the gates monitored through out the day? Number of gates:	YES Two gates	
4.	Whether the securities are trained personnel? Number of Securities:	YES 6	
5.	Have there been any security problems in The past? (Issues of weapons possession, vandalism, theft?)	NO	
6.	Whether local patrolling by security Personnel is done daily?	YES	
7.	Do you have sufficient number of CCTV cameras installed and functional at all strategic locations with proper control room for analysis and monitoring?	YES	
8.	Number of CCTV Cameras:	35	
9.	Whether secluded and unsupervised spots With in the campuses are Covered with adequate lighting?	YES	
10.	Do you have a key system in place? How many keys to the building? How many keys to classrooms?	YES 1 17	

11.	What hours does the Help desk staff work? In-person Online Through Phone }		Working Hours 09:30 AM To 05.15PM
12.	How many complaint boxes are installed?	2	
13.	Whether all the complaints are Documented and resolved?	YES	
14.	Is there a visitor procedure? Is it enforced and do you maintain documentation?	YES	
15.	Is there any proper monitoring system for Workers involved in various services such as Plumbers, Electricians, Construction workers?	YES	
16.	Do students have ID cards or other identification, which is always in plain View? Is this enforced?	YES	
17.	Do all employees have ID cards?	YES	
18.	Do you have the local police monitor the Campus after hours?	YES	
19.	Have the local police visited the campus And become familiar with the campus layout?	YES	
20.	Are the students aware of college Discipline codes? Are parents aware? How are they made aware?	YES Parents meeting	
21.	What is the college's knowledge about the Surrounding neighborhoods or areas around the college?	YES	We have a complete knowledge of the surrounding neighbor hoods and areas
22.	Is the main entrance to the college easily Recognized?	YES	
23.	Is adequate exterior lighting provided as To eliminate all dark areas?	YES	

24.	Are shrubs and trees trimmed as to minimize hidden areas on campus?	YES	
25.	Are all items removed from outside the Buildings and near exterior fences that could be used for breaking in or standing and climbing on? (i.e. Ladders, lumber, trash containers, etc.)	YES	
26.	Are hidden areas of the college fenced in? (i.e. courtyards, are as not visible from the front)	YES	
27.	Is the campus located in a residential area? Commercial area?	Residential	
28.	Are all class room/portable doors capable Of being locked from the inside?	NO	
29.	Do emergency lights work in the halls?	YES	
30.	Are parking passes / tags issued with the procedures in place to revoke parking passes?	NO	
31.	Whether the hostel is monitored by authorized wardens	YES	
32.	Whether the proper monitoring system is maintained in hostels?	YES	
33.	Whether all the faculty and students are downloaded the "KAAVAL UTHAVI" App and DRUG FREE TN" App	YES	

Date: 02-12-2025

Place: Chettinad

Signature and Seal of the Head of the Institution

Principal
Annamalai Polytechnic College
Institution - 630 102.

Signature and Seal of the Police Officer from nearby police station

INSPECTOR OF POLICE
CHETTINADU POLICE STATION
SIVAGANGAI DISTRICT